

**Wyoming Airport Operators Association**

**Board Of Directors Meeting**

**Tuesday, February 14, 2017**

**Little America/Wind River Room-Cheyenne WY**

**Attendees:**

Todd Chatfield, Paul Griffin, Jay Lundell, Bob Hooper, John Stopka, Devon Brubaker, Jim Elwood, Aaron Buck, Tim Wick, Pete Illoway, Brian Olsen, Christy Yaffa, Jim Fluhr, Jack Skinner, Shannon Lucers, Cheryl Porter, Dusty Spomer, Scott Bell

- 1. Meeting Called to Order** – Jay Lundell called the meeting to order @ 2:36 p.m.
- 2. Approval of Minutes** - Motion by Devon Brubaker, seconded by John Stopka to approve the September 16, 2015 WAOA General Membership meeting. Motion carried.

**3. Membership dues 2017/2018** – Jack Skinner

Jack Skinner said that the two year membership application went out around January 27<sup>th</sup> and he has started to receive quite a few back already with payment. Jack will update the membership list after he receives everyones payment and applications. The board kept the dues the same as the last couple of years. Jack stated that if it was needed, he will send out another email reminder to get everyones upcoming dues paid.

**4. Cheyenne Fall Conference/Financial Reports** – Jack Skinner

Jack Skinner presented the Financial Report stating that we took in \$31,341 in revenues and the big jump came from sponsorships. Jack said that we had budgeted \$15,000 but ended up with \$21,700. Jack gave a big thank you to our sponsors that helped fund this conference. Expenses for the Fall Conference totaled \$29,321, so we made about \$2,000 on the Cheyenne Conference. It cost us quite a bit more but we also gained a huge increase in sponsorship. Overall it was a good conference financially.

Jay Lundell thanked Jack and asked for a motion to approve the Cheyenne Fall Conference/Financial Report. Motion made by John Stopka, seconded by Todd Chatfield. Motion carried.

**5. Audit Committee Report – Todd Chatfield**

As Vice President, Todd Chatfield selected Jim Elwood and Devon Brubaker to join him on the Audit Committee this year. The committee looked everything over and found nothing out of order with no discrepancies. All three committee members thanked Jack Skinner for doing such an outstanding job as Treasurer.

Jay Lundell asked for a motion to accept the Auditing Report. Motion made by John Stopka, seconded by Bob Hooper. Motion carried.

**6. WAOA Credit Card – Jay Lundell & Jack Skinner**

President Jay Lundell had asked Jack to look into getting a credit card for WAOA and Jack stated that through American National Bank we can get either a credit, or debit card. The bank can issue them to every member of the board or just a couple key board members. Jack recommended that we get debit cards as that way it would come directly out of the checking account. Jay asked, "What is the pleasure of the board?" After some discussion, Bob Hooper recommended that just Jack should have a card. Jay Lundell stated, "That's what he had envisioned also".

Jay Lundell asked for a motion to direct Jack Skinner to get a debit card for the association for ancillary expenses. Motion made by Bob Hooper, seconded by Devon Brubaker. Motion carried.

**7. WYDOT/Commercial Airports Quarterly Meeting Dates – Jay Lundell**

Jay Lundell stated that we are looking at Wednesday, May 17<sup>th</sup> in the Casper Board Room @ 11:00 a.m. and Aaron Buck will check into this and confirm.

**8. Legislative Session Update – Pete Illoway & John Stopka**

Pete Illoway thanked everyone for coming down to represent WAOA as there were quite a few bills that came up on air service. One of interest is taking 50% off of the lodging tax, but that one did not come up. Pete also commented that the minerals committee will be meeting tomorrow and WAOA should talk to them about how to fund air service. Some of the bills of interest this session were, 218, 219, Ubbert, SF 170 unmanned aircraft, and sales tax exemption on aircraft manufacturing. Pete stated that it was a very interesting session.

John Stopka thanked everyone that volunteered to come down to Cheyenne and participate in the session this year. Next year is a twenty day short session.

#### **9. Legislative Reception – Pete Illoway**

Pete Illoway said that this year's reception will be held in the Cheyenne Room at Little America. It should be very similar to what we've had in the past. Pete didn't know how many were coming due to it being Valentine's Day and also noted that prices have gone up considerably at this location since last year. Pete also mentioned that the Governor will be stopping by our event and he is very supportive of air service.

Board members also discussed the following:

- partnering with other associations
  - a. Are they too big for us?
  - b. How do we get them to carry our message?
  - c. Presenting presentations to other organizations.
  - d. How to get an invitation to their meetings.

#### **10. Fall Conference September 20<sup>th</sup> – 22<sup>nd</sup> 2017 in Afton – Rick Sessions**

During a conference call with Rick Sessions, (Afton, WY) board members spoke with him about the fall conference. Included in the phone conversation with Rick were, Joanie Moffet & Sierra Mitchell who have been working the logistics on their end. Jay will get a committee together to do a site visit this spring /early summer. Bob Hooper asked about the alcohol related bar issues and Jay will get back with Rick on that for the board meeting. Two guest speakers, Boyd Edans and Terry Von, were presented to the board and the board's choice was Boyd Edans of Call Aire there in Afton WY.

Scott Bell offered to cook smoked prime rib for the WAOA September board meeting in Afton and the board graciously accepted his offer.

**11. Fall Conference 2018 in Rock Springs – Devon Brubaker**

Devon Brubaker is waiting to hear back from NWAAAE on dates before he can set our dates. The evening reception will be in the new aviation hangar. Transportation will be provided to and from the hotels.

**12. Fall Conference 2019 – Jay Lundell**

Jay Lundell will follow up with Glenn Januska to ensure that the requests for the 2019/2020 Fall Conferences get sent out at the appropriate time.

**13. General Discussion – Board Members**

Jay Lundell formed a committee of three being, Jay Lundell, Devon Brubaker, and Pete Illoway. They will visit with Director Panos (WYDOT), face-to-face between quarters.

Jay Lundell asked the question, “How do we get GA outreach involvement”. “Maybe board members or others could develop an outreach program”. Other board members comments were:

- We have already tried that last year.
- We’ve emailed all GA airports last October with almost no response.
- The turnover at small airports/towns is high and we need to do a face-to-face with the sponsors of each GA airport.
- Consultants need to help spread the word better.
- Some Myslik funds are available to use for GA airports to travel to WAOA functions.
- We need to get the local GA airports to attend when we are in or around their areas.

Jay Lundell said that he will form a committee to address these issues.

14. **Adjourn** – Jay Lundell asked for the motion to adjourn. Motion to adjourn by Devon Brubaker, seconded by John Stopka, Motion carried and was adjourned at 4:05 p.m.