

Wyoming Airport Operators Association
Board of Directors Meeting
Saratoga, Wyoming
September 22nd, 2004

Call to Order:

10:00 A.M.

Board Members in Attendance

Dan Mann, Chance Warne, Scott Hinderman, Gary Valentine, Charles Van Slyke, Clarence Vranish, Dave Haring, Gene Murphy, Jay Lundell

Approval of Minutes From Douglas

Chance Warne motioned to approve minutes from Douglas. Charles Van Slyke seconded. The minutes were approved.

Treasurer's Report:

Dave Haring, Treasurer explained the report. Dave advised for the period April 1, 2004 through August 31, 2004, the revenue totaled \$20,200.00. Expenses for the same period totaled \$17,789.49. Total earnings for the money market account from April 1, 2004 through August 31, 2004 were \$59.30. WAOA's cash account balance as of August 31, 2004 was \$23,992.62. The money market account balance was \$40,443.90. Total cash assets as of the last treasurer's report through March 31st, 2004 were \$61,636.97. Total cash assets as of August 31st, 2004 were \$64,436.52. That represents a net change of \$2,799.55. Dave also presented a summary report to the Board providing a greater detail of WAOA's cash flow. Gary Valentine motioned to approve the treasurer's report. Clarence Vranish seconded. The motion passed unanimously. Prior to the approval of the Treasurer's Report, Dan Mann pointed out that within the new budget, the line item for the Continuing Education Fund has been increased to \$10,000. That was part of the decision in Douglas to rename the fund in honor of Greg Isbill and increase the funding level to \$10,000. Dan also pointed out that the first recipient of the assistance from the Greg Isbill fund, aside from Airports with intern programs, was Jay Lundell for his accreditation process.

OLD BUSINESS

Meeting Schedule

A) The next conference will be the 1st Annual Legislative Conference and will be held in Cheyenne, WY at the Plains Hotel on January 19th – 21st. Twenty rooms are being held on Tuesday the 18th and 70 rooms are being held on both the 19th and the 20th. The rooms will only be held through the 18th of a December. Cost of the rooms is \$65 for a standard room and \$72 for a parlor. Dan pointed out that the downtown location of the Plains provides easy access to all necessary amenities such as restaurants, the capital, etc.. Dan also pointed out that while there are some bills on the legislative agenda that

WAOA will have an interest in, the primary purpose of this conference is to make the legislature aware that WAOA still does have a presence within the legislative process.

B) The Fall meeting is tentatively scheduled to be in Gillette. (Date TBD). Shelly Reams indicated that she would love to see a conference in Lander at some point as well as Buffalo. Shelly also pointed out that in order to coincide with W.A.C. deadlines, the WAOA annual conference needs to be held in the September timeframe although the third week in September is the worst week to have it.

Legislative Update

- A) Scott Hinderman provided an update on the proposed changes to Title X. Most of the changes were simple “housekeeping” type items. Following changes were recommended:
- a. References to aerial hunting be eliminated
 - b. W.A.C. would like to start participating in Aviation Education and language has been inserted accordingly.
 - c. Language pertaining to the re-evaluation of the Aeronautics Commission is to be stricken due to its inapplicability. (Old Commission).
 - d. Debt limit restrictions by dollar value are to be stricken.
- B) In addition to the changes in Title X, Scott indicated that one item that WAOA might want to lobby for is the State Land and Investment Board (SLIB) Loan Program. The current program is not utilized due to the high rates of 6-12% with a 1% origination fee. The rate is tied to the rate of return that SLIB receives on the available money. Shelly Reams indicated that the program was never meant to be an investment program for the State and should be a revolving loan program. Shelly also indicated that while it would be inappropriate for either the W.A.C. or the Division to initiate a change action, it would be entirely appropriate for both entities to support and politic on an action that WAOA initiated and was addressing. In talking to the W.A.C., Shelly has been asked to convey to WAOA that they do not believe that a complete “freebie” program is sellable to the legislature. However, a program containing the 1% origination fee plus a rate tied to some percentage over treasury notes, prime, etc. would be far more palatable. Gene Murphy indicated that one solution for the SLIB program might be to shorten the term lengths of loans, i.e. 10 years instead of 20 years, to allow the SLIB to benefit more entities with a more attractive rate. Regardless of what is pursued, this is an issue that should be dealt with outside of the re-codification of Title X. Shelly also indicated that the Transportation Committee voted unanimously to put a bill forward that eliminates Airports from consideration of Transportation Enterprise Fund (TEF) money. Dan Mann suggested that one way to get the Transportation Committees attention would be to simply flood the TEF program with applications.
- C) Shelly indicated that there would be a bill introduced to remove the Air Service Enhancement Program from the Wyoming Business Council and place the responsibility with the W.A.C..

Isbill Continuing Education Assistance Fund

Dan Mann indicated that WAOA will be getting applications out to the membership and will continue to stress the availability of these funds. The money can be used for a variety of purposes, including college tuition assistance, conference assistance, accreditation expenditures, etc..

From the Floor:

There were no comments from the floor.

NEW BUSINESS

Incorporation and Tax Exempt Status Update

Dan stated that when the books were passed to Dave, Dave was unable to locate any records indicating that WAOA was ever incorporated in the State of Wyoming or tax exempt by State law. Calls to the Wyoming Secretary of State's office confirmed this fact. The Natrona County International Airport's intern filed both incorporation papers with the State of Wyoming and Tax Exempt papers with the Internal Revenue Service. WAOA is now incorporated but the tax exempt status is pending. Dave also explained that there were several forms and fees that need to be kept up with in order to maintain both the incorporation and tax exempt status, once granted.

Membership Drive

Dave Haring indicated that the 2005/2006 membership drive will begin in November or December. One of the major changes for this drive includes the clarification of member status and the addition of "blank" memberships. In the past, the assumption has been that a paid membership to WAOA by an Airport, Town or Corporation permits the entity to send as many individuals to the conferences as they want at member rates. This was not the intent of the fee structure. In consideration of the confusion, further explanations have been added to the membership application and a "blank" membership option has been included. The blank membership is ideal for entities that send multiple individuals to conferences, but don't always send the same individuals. Costs are the same as the last drive. Spaces in the membership directory will be allocated based on the number of paid memberships that each entity purchases. In the past, WAOA has been lenient to the member/nonmember rates at conferences and that does not really send the right message to the membership. Going forward, we will be stricter with charging accordingly at conferences.

Nominations/Elections

Dave Haring stated that there will be several positions up for election at the Legislative Conference in January. Those positions are:

- 1 Air Carrier Airport
- 1 General Aviation Airport
- Secretary/Treasurer

From The Floor

Mike Becker asked about the status of a newsletter/website. Dan Mann indicated that WAOA had sent out one newsletter and it really needs to get up and rolling again. With all of the legislative items that are out there, an updated newsletter and website would be a great way to keep the membership informed. Mike indicated that if it was acceptable to the Board, he would pursue setting up a newsletter and website. The Board found this acceptable.

Adjournment

Chance Warne made a motion to adjourn. Dave Haring seconded the motion. The motion passed unanimously. The meeting was adjourned at 11:21 a.m.

Dan Mann, President

Date

David Haring, Secretary/Treas.

Date