

**Wyoming Airport Operators Association
Board Meeting
September 23, 2014
Laramie Wyoming**

Present: Glenn Januska, Bob Hooper, Jack Skinner, Craig Logan, John Stopka, Gene Murphy, Jim Parker, Terry Doak, Leah Henderson, Paul Griffin, Tim Wick, and Pete Illoway.

Call to Order: Januska 6:00pm

Approval of Minutes: Januska

Motion to Approve: Stopka
Second: Murphy
Discussion: None
Approved

Audit Committee Report: Hooper

Hooper presented the Audit Report. No anomalies were found and the committee recommended no major changes to the associations accounting practices.

No Action Required

Financial Report: Skinner

Skinner presented the financial reports. There was a discussion about the golf sponsorship and membership fees. It was decided that a review of these should be provided for possible action in January.

Motion to Approve: Logan
Second: Stopka
Discussion: None
Approved

Budget 2015-2016: Skinner

Skinner presented the proposed budget. Very similar to previous budget. Variances included a slight increase in conference cost due to location in Jackson, and the Legislative Services Contract. Continuing education funds are available and perhaps underutilized.

Murphy inquired about the balance in the continuing education fund and what happens to any remaining balance if not obligated. Skinner and Januska explained that any unused funds revert to retained earnings and are available to provide funding for the next year.

Motion to Approve: Stopka
Second: Griffin

Discussion: None
Approved

Fall Conference 2015 & 2016: Januska

The Board decided to identify venues for the next two (2015 and 2016) fall conferences. Lander submitted a proposal for 2015 and Cheyenne for 2016. Paul Griffin volunteered to assist with 2015 conference planning as Lander has no airport manager to take the task on.

Motion to Approve Lander for 2015: Logan

Second: Stopka

Discussion: Proposed dates are earlier than usual. This is to hold the conference in conjunction with the Lander Fly-in in order to attract additional GA participation. It should hopefully also de-conflict our conference with other events such as NWAEE. Stopka brought up concerns over limited lodging space to accommodate both events at the same time. Hooper will follow-up with City of Lander to ensure space. Several members expressed that accommodations in Lander have improved greatly in recent years.

Approved

Motion to Approve Cheyenne for 2016: Hooper

Second: Doak

Discussion: None

Approved

Slate of Officers: Stopka

Stopka presented the proposed slate of officers. All sitting officers agreed to advance with the exception of Skinner who will remain Treasurer. Todd Chatfield volunteered to run for Secretary. The proposed slate is as follows:

President:	Hooper
Vice President:	Logan
Secretary:	Chatfield
Treasurer:	Skinner
Past President:	Januska
Commercial Representative:	Doak
Commercial Representative:	Griffin
GA Representative:	Parker
GA Representative:	Unknown
Corporate:	Murphy

All positions (except Past President) are open for nominations during General Membership Meeting. Members are encouraged to try to identify a volunteer for the second GA Representative.

No Action Required

Legislative Services Contract: Januska

Januska presented the contract and scope for Legislative Services by Pete Illoway. Januska pointed out slight changes within the scope and solicited additional items from the Board. The fees for the contract increased from \$1,000 per month plus expenses to \$1,500 per month plus expenses.

Motion to Approve: Skinner
Second: Stopka
Discussion: None
Approved

Legislative Update: Illoway

Illoway briefed the Board on the upcoming legislative session and the need for WAOA to maintain a presence during the session. The Legislative Reception was discussed. It is critical to get a date established early. Consensus was reached to hold the reception on January 25, 2015. Participation by all airports is critical. All airports should encourage their representatives to attend the reception. There are numerous new legislators need to be greeted and educated about aviation issues within the state.

There is an effort to divert remaining Air Service Enhancement (ASE) funds to the General Fund, rather than have it carryover to the next budget year. The funding can be carried over, but it requires an action to accomplish this. If no action is taken the funds revert to the General Fund. Each airport needs to provide outreach and education to their local constituents and legislatures to ensure that ASE is protected.

Funding for ASE is only a part of the battle. Until the pilot training/shortage issues are resolved, air service will continue to be challenging for many airports in the state. It is very important to talk about air service and the challenges facing it continually with in the business and legislative communities.

No Action Required

Adjourn: Januska

Motion to Adjourn: Stopka
Second: Griffin
Discussion: None
Adjourned