



**WAOA Board of Directors Meeting
Tuesday, September 18, 2012
Irma Hotel, Cody Wyoming**

1. Call Meeting to Order – President Stopka called the meeting to order at 6:04 pm.
2. In Attendance – John Stopka, Glenn Januska, Dave Haring, Jack Skinner, Gene Murphy, Jim Parker, Bob Hoop(er), Tim Wick, and Scott Bell.
3. Approval of Meeting Minutes February 21, 2012 Board of Director’s minutes - Motion by Bob Hooper, seconded by Dave Haring to approve the minutes as submitted. Motion carried.
4. Financial Report - Glenn Januska distributed the financials which reflect the operating revenue and expenses of the organization through September 15, 2012. Revenue as of the 15th is \$24,518 and expenses are \$24,704. Assets as of September 15th total \$98,712.71. Motion by Dave Haring, seconded by Jack Skinner to approve the September 15, 2012 financial report as submitted. Motion carried.
5. Budget 2013/2014 - Glenn Januska summarized the budget as proposed. Revenue for 2013 is proposed at \$50,030 and \$25,030 for 2014. Expenses for 2013 are proposed at \$26,850 and \$29,850 for 2014. Motion by Dave Haring, seconded by Bob Hooper to approve the budget as submitted. Dave Haring noted that there is not a method in the budget to help in a situation like Amber’s. He said he’s not advocating that we provide more help, just that there is nothing in the budget for this type of expense. He wanted to bring this up for discussion. John said we are close to closing out the account. We may still get in some contributions after the conference is over. John said the current statement shows a balance of \$3,769.00. There was a discussion on whether we want to have a line item for “emergencies” or unanticipated expenses in the budget. A question also came up regarding the proceeds from the raffle we do each year and if we keep 50% or if we would want to keep 50% where those funds could be segregated and accounted for for a member’s unanticipated need. It was discussed how a need would be determined and would this be on a basis established by the WAOA Board. Dave Haring said that we really have made efforts since Saratoga in reducing our balance with some of the things we have been doing with our members. Jim Parker said that he thinks we should take action as a need arises instead of building something into the budget. Motion carried.
6. Membership Report - Glenn Januska stated that the new two year budget cycle will begin in 2013. Currently the membership rates are:

General Aviation Airports
(2-year) \$100

Commercial Service Airports

Less than 20,000 enplanements (2-year) \$720
20,001 to 50,000 enplanements (2-year) \$840
50,001 to 100,000 enplanements (2-year) \$1,200
Over 100,000 enplanements (2-year) \$1,560

Corporate Membership (non-voting)

(2-year) \$500

Additional Members @ \$100 each.

Motion by Bob Hooper, seconded by Jim Parker to keep the rate structure the same for 2013 and 2014. Motion carried.

John Stopka asked if there was something we are doing wrong getting the word out to the GA members? There was a discussion on issuance of a membership directory revisited and updated annually. There was discussion as to whether the directory should be in a paper copy, electronic format, or both. We will probably need contacts for both the sponsor and the people at the airport in the directory. GA airport participation went down when the WACIP project approval process changed. It was concluded that we need to work with WYDOT on ways to get GA reps at the meetings.

7. Legislative Update - Dave Haring said as we look at the upcoming 2013 Session, Grant Larson, Pete Illoway, and Hank Coe have always been champions of aviation and we have lost two of them. Dave talked to Pete Illoway and he's willing to work/help on WAOA's behalf. During the last session we had a better presence than we have had before but we need to know where we need to be more than we have been in the past. This session is the longer session and we need to have a plan formulated for participation.

Update on Aeronautics Funding – The Joint Transportation Committee Meeting met in Casper last week and afterwards Dennis Byrne called John Stopka and Glenn Januska. He had to submit a budget with an 8% cut. He heard nothing but positive comments on Aeronautics and not wanting to see air service enhancement or AIP reduced so their proposal would be no cuts (the programs will be held harmless). The required cuts would have to be made up through surface transportation. Dennis Byrne said these have been the most positive comments he has heard regarding Aeronautics.

It was discussed and decided that we would have a Legislative Reception and a Board Meeting but no General Membership Meeting. We need to talk to the LSO now about locking in a date.

8. Scholarship and Educational Assistance – Glenn Januska summarized the policy that he and Jay Lundell worked on. Dave Harking asked about internships and if the internship was an airport sponsored program if the funds went to the airport or the student? Glenn Januska said the intent was that it would go to the airport in that case and that he could tweak the verbiage to make that more clear. Jim asked if there was any limit placed on these. John Stopka said he is comfortable with the document and % allocation. Dave Haring suggested that we include a blanket statement that any funding is entirely at the discretion of the Board. The % split from what is included in the budget is: 25% for internships; 25% educational; and 50% for conferences. This will be reported to the General Membership that we're close to a program and that we will be working on an

application form next. There will be some language added to address reimbursements from past expenditures if they are within the same fiscal year.

9. Ratify Air Service Letter sent to WAC – Motion by Dave Haring, seconded by Bob Hooper to ratify the letter that was signed by the commercial service airports. John summarized the program changes, the meeting in Casper, and what the group came up with regarding our beliefs about the air service enhancement program. Motion carried.
10. Officer and Board Elections/Nominations - Dave Haring, John Stopka, and Glenn Januska worked on the establishment of a slate of officers. They are proposed as:

President – Glenn Januska
VP – Bob Hooper
Secretary – Craig Logan
Treasurer – Jack Skinner
Corporate Representative – Rick Patton and Gene Murphy
Commercial Representative – Paul Griffin
Commercial Representative – Jay Lundell
GA Representative – Jim Parker
GA Representative – Sean Christensen
Past President – John Stopka

Since there are two individuals interested in the corporate representative position it was decided to leave both as part of our recommendation and allow the membership to vote on their choice.

11. WAOA Awards - John Stopka sent out numerous e-mails and only had one award to give (the Enlightenment).
12. Amber Schlabs Fund – John Stopka received a thank you card he passed around.
13. Fall Conferences (2013, 2014) – Motion by Glenn Januska to hold the 2013 fall conference in Jackson and Laramie tentatively in 2014 unless we have a GA community that steps up. The motion was seconded by John Stopka and carried.
14. General Discussion - Board Members

GA Airport Involvement has already been discussed.
15. Adjourn - Motion by Dave Haring to adjourn the meeting, seconded by Jim Parker. Motion carried.
Meeting adjourned at 8:43 P.M.

Respectfully Submitted,



Glenn Januska
Acting Secretary