

Wyoming Airport Operators Association
Board of Directors Meeting
Cheyenne, Wyoming
February 14, 2006
3:00 P.M.

Call to Order:

3:00 P.M.

Board Members in Attendance

Chance Warne, Dave Haring, Scott Hinderman, Charles VanSlyke, Michael Becker, John Stopka, Gene Murphy, Eugene Briggs

Approval of Minutes From Cheyenne

Scott Hinderman motioned to approve the minutes from Cheyenne, Dave Haring seconded. The minutes were approved.

Treasurer's Report:

Michael Becker, Treasurer explained the report. For the period September 1, 2005 through December 31, 2005, the revenue totaled \$11,965.00. Expenses for the same period totaled \$11,135.02. Total earnings for the money market account from September 1, 2005 through December 31, 2005 were \$136.00. WAOA's cash account balance as of December 31, 2005 was \$22,289.61. The money market account balance was \$40,901.74. Total cash assets as of the last treasurer's report through August 31, 2005 was \$62,224.91. Total cash assets as of December 31st, 2005 was (\$40,901.74 + 22,289.61) \$63,191.35. That represents a net increase of \$966.44. Attached to this report is an account summary showing a breakdown of all revenue and expenses from September 1, 2005 through December 31, 2005. Note: None of the revenue received from the Cheyenne meeting was deposited during this reporting period. Dave Haring motioned to approve the Treasurer's report. John Stopka seconded. The motion passed unanimously.

Money Market Account Discussion:

Chance brought up that Dan Mann Was the only signatory on the Money Market Account which makes it hard for any one else to request the statements for the account. Michael Becker explained that it has been very difficult to get the account statements. Chance emailed Dan and discussed this issue and Dan will write a letter to First Interstate Bank and explain to them that he is not affiliated with WAOA any more. First Interstate Bank wants to see the minutes of the meeting where it was decided on who to add to the account. Scott Hinderman made a motion that the President and Vice President are the individuals to have their names on the account and when the Officers change it is the new Presidents responsibility to have the signatory sheet updated. Dave Haring seconded the motion. Scott wanted it made clear for the record that the President is the individual that shall have the responsibility to see that the signatory sheet stays

updated as the Board Officers change. Dave volunteered to look at putting some policies and procedures together for the Board and Membership to look at so the incoming and present Officers and Board would know what is expected of each position. The motion passed unanimously. The current Officers are Chance Warne, President and Dave Haring, Vice President.

OLD BUSINESS

Fall 2006 Membership Conference

The board discussed the following locations for the fall 2006 Conference, General consensus at the General Membership meeting was to hold the Fall Conference either at Guernsey or Afton. At the General Membership meeting both locations agreed to host the conference. Primary was Afton and secondary was Guernsey. Have not heard from Charles if it was still a go at Afton. Eugene Briggs said that it would need to be a joint effort between the military and Guernsey as there is not enough lodging to host the conference. Scott asked the question, does WAOA have a list of requirements that are needed to host a conference. Dave commented that he and Scott discussed that putting conference attendees in a barracks might not be the best way to attract participants. Eugene said it would be a tough go to try and put together the conference in Guernsey. Mike was going to touch base with Charles to see if Afton would work out if not we would move on to Lander. Gene Murphy mentioned that the North West Chapter of AAAE does have a requirement list that we might look at and change to fit our organization. It was discussed that WAOA needs to work on lining up the conferences out 3-5 years so that we know where the conferences will be held. Lots of discussion on this matter. Michael will verify when he gets back if Afton can handle it. Lets bring it up to the General Membership that we will try Afton first if not we will try Lander. We need to try and coordinate our meeting with Aeronautics. Scott made a motion to have the Fall conference either at Afton (primary) or Lander (secondary) and work the dates around the second week of September and coordinate with Aeronautics. Dave seconded the motion passed.

Spring Conference Schedule

A discussion was had regarding the size of the Legislative Conference. Maybe hold a full Conference on years when there is a full Legislative session but during a budget session maybe a mini-meeting and on the off years have another Spring conference later on in the year. Michael thought that on budget years host a reception and a Board Meeting and everyone is still invited to attend the board meeting if they want. "Conference Light" if you will. Heavy discussion on Legislative dates etc. A presence at the committee meetings and general legislative sessions is critical to the success of WAOA's efforts. It was also agreed to bring the discussion to the general membership on Friday for their input. Michael Becker made a motion to hold a full conference on years when the Legislature is in full session and hold a "Conference Light" on budget years and when we hold a "Conference Light" then WAOA will hold a full conference in the spring. John Stopka seconded the motion it passed unanimously.

Membership Directory 2006/2007

Michael Becker reported that the directory is coming along great he will have a few sample directories floating around to look at and he will make sure that the Corporate people know they can buy advertising in the directory. Gene Murphy let the Board know he is a member of Carter and Burgess. Overall everyone was satisfied with the directory and it looks very professional.

NEW BUSINESS

Fuel Deliveries

The individual that needed to be present to discuss this issue was not present so we moved on.

Small Community Air Service Grant Update

Bill Urbigit was going to update us on this matter but he left the room.

Wyoming State Sales Tax Exemptions

Dave Haring started the discussion regarding the process for WAOA to become exempt from State Sales Tax. It was explained that when WAOA filed for Federal Tax exemption, the belief was that WAOA would become exempt from State Sales tax as well. Dave explained that he had been working with Linda James from the State Sales Tax Office to become tax exempt in Wyoming. Linda has requested 5 years of financial statements and audit reports to review before she could make a determination whether or not WAOA would qualify for tax exemption. However, Dave explained that, while working with Linda, Michael Becker became Secretary/Treasurer and he (Dave) no longer has the necessary information. Dave concluded the discussion stating that he would get with Michael and bring him up to speed so that he (Michael) could continue the process with Linda at the State Sales Office and finally determine if WAOA could become tax exempt.

From the Floor:

Shelly Reams wanted to discuss the fees that Aeronautics pays to attend the conferences. Michael clarified that the FAA does pay the non-member rate. Mike suggested that maybe a rate be set between the member and non-member rate. It is understood the WAOA does feel it is very important to have the Aeronautics present at every conference. Discussion on several ways to handle this matter. Dave's idea on this is that the Aeronautics rate should be a break even rate, so that WAOA does not loose on the rate. Shelly agreed that she felt the approach of having a break even rate was fair. But depending on the rate she will have to decide on who and how many of the Aeronautics staff she will bring to a conference. Scott asked that maybe the General Membership should be brought in on this discussion. A talking paper about this issue so the Board can get a feel from the General Membership on how to proceed.

The tape ended at this point. I haven't been able to locate any other tape that completes this meeting or covers the General Membership meeting.

Chance Warne, President **Date**
Date

John Stopka, Interim Secretary/Treas.