

**Wyoming Airport Operators Association (WAOA)
Board of Directors Meeting
Holiday Inn Sheridan
September 17, 2008**

1. Call to Order – The meeting was called to order by Haring at 9:00 a.m. Present were: Dave Haring, John Stopka, Bob Hooper, Jay Lundell, Jack Skinner, Gene Murphy, Sean Christensen, Christopher Cole, Tim Reid, and Chance Warne.
2. Approved Minutes of February 11, 2008 – Motion by John Stopka, seconded by Sean Christensen to approve the WAOA Board minutes of February 11th, 2008. Motion carried.
3. Financial Report – Warne presented the Income Statement from January 1, 2008 through September 12, 2008. Total expenses to date are \$19,107.00. The checking account balance is \$63,362.00. The Savings Account balance is \$43,014.00. Warne advised that the second sheet contains the actual operating income/expenses for 2005, 06, 07, and 08. Warne advise that the proposed 2009/10 budget is on the sheet and requested that the Board look at the budgeted line items. Motion by Jack Skinner, seconded by John Stopka to approve the financial report as presented. Motion carried.
4. FY09 and FY10 Operation Budget Action – Haring requested that the Board consider a WAOA regional member. Motion to approve the budget as presented by Sean Christensen, seconded by John Stopka. Motion carried.
5. Membership Report – Warne reported that WAOA currently has 100 members with 50 of them being corporate members. Warne advised that it is time for the membership drive. Warne said that Glenn will start the membership drive and didn't need assistance at this time.
6. FY09 and FY10 membership dues - Warne presented the FY09 and FY10 membership dues. Haring said that he approved of the dues and did not think that the dues should change at this time. No other comments from the board.
7. Legislative Agenda – Haring advised that the legislator's packets will be done for the upcoming legislative session. Haring explained that WYDOT cannot lobby. Haring advised that he reviews his airport data every month for updates. Haring said that the packets will be published every two years but requested updates every year. Skinner asked if we had a form for updates and who we send the data to. Haring said that he has been sending e-mails to Januska. Haring asked the Board to respond with any legislative issues. No legislative issues from the Board. Warne said that we ordered jump drives that can hold data for the legislators.
8. Conference Sponsor Recognition – Haring presented the Fall Conference Sponsorship information with the survey results prepared by Januska. Haring said we are going to do numbers 1 through 6 on the first page. Haring requested discussion on 1, 2 and 3 of page 2. Haring said that giving sponsors each time during the conference would be difficult due to the length of time required for each sponsor. Haring said that exhibit halls would probably not work. Warne advised that an unmanned exhibit hall could work with power point advertising running continually.

Murphy said that the exhibit hall would not be effective with the size of our conferences. Murphy said that the different levels of sponsorship could appear discriminating. Stopka suggested that a banner or poster board displayed could be effective. Lundell said that a sponsor could pay for an entire event or cosponsor an event with equal amounts. Stopka said that in the event that a cosponsor would like to fund an event that was paid for, we recognize them for that event and use the money in a different area. Warne said that conference responsibilities delegated to all the board members may be effective so that one person is responsible for sponsors. Conferences are usually so busy for the Secretary/Treasurer that focus on recognizing the sponsors could be improved. Stopka said that it would be a good job for the Past President.

9. WAOA Member Document Data Base - Warne advised that the Board is creating a member document data base that could be accessed with a member log in. The data base would be used to combine the documents from several members to create the best one.
10. Scholarship and Educational Assistance - Jay Lundell advised that the survey did not change anything at this point. Lundell recommended that the board use this budgeted amount for not only scholarships but encourage use for ASOS and other conference type of events. Lundell also advised that ACE programs and other certifications should be included. Haring advised that the program is for intern assistance at airports. Haring advised that airports could be eligible for funding up to \$1,000.00.
11. Bylaw Vote - Haring presented the bylaws. Haring advised that changes were minimal.
12. General Discussion - none
13. Adjourn - Motion by Stopka to adjourn, second by Christensen. Meeting adjourned.